

CHURCH MISSIONARY SOCIETY
157 Waterloo Road, London, SE1 8UU

Catalogue of the papers of the missions of the
East Asia (Group 1) Committee

Vol. 3

JAPAN MISSION

1868-1934

Catalogued by Rosemary A. Keen, 1967
Revised and expanded: Rosemary A. Keen, 1982

1982
All rights reserved

61

TABLE OF CONTENTS

	<u>Page (printed guide only)</u>
List of archive catalogues for East Asia	
(Group 1) Committee	64
Warning re CMS archive references	65
Introduction	67
Lists of CMS Secretaries	70
Analysis of archive series for Japan mission	71
<u>Catalogue</u>	
Japan mission 1868-1880 [C J]	72
Original papers (incoming)	73
Japan mission 1881-1934 [G1 J]	79

CHURCH MISSIONARY SOCIETY

Archive catalogues of missions administered by
East Asia (Group 1) Committee:

<u>East Asia (Group 1) missions</u>		<u>Archive reference</u>
Vol. 1	Canada	C 1, C 2
Vol. 2	China	CH 1, CH 2, CH 3 CH 4, CH 5
Vol. 3	Japan	J

WARNING

All CMS mission archive series have the same sets of letter-books, précis books etc. When giving references it is essential at all times to distinguish the series e.g. J [Japan], CH [China], P [Palestine]; and whether it is pre-1880 or post-1880 [i.e. C J or G1 J etc]. An incomplete reference, such as L 1 (for first letter-book) or P 2 (second précis book) could refer to any of eleven African missions, ten Indian missions, five China missions, or many others.

For the individual documents (as distinct from volumes) examples of correct references are given at the beginning of each mission section.

Introduction

The Church Missionary Society began work in Japan in 1869 at Nagasaki. Until March 1874 it was administered as part of the China mission. By 1898 there were four secretaryships, the country being divided into areas comprising South Tokyo, Kyushu, Hokkaido and Osaka. By 1906 these had settled into three missions: Central Japan, Kyushu and Hokkaido. Unlike the normal procedure, however, the Japan mission archives continued as one series for the whole country.

The main mission stations were, for Central Japan:- Osaka (1873), Tokyo (1874), Tokushima, Fukuoka and Matsuyama (all 1888) and Hiroshima (1892); for Kyushu:- Nagasaki (1869); for Hokkaido:- Hakodate (1874), Sapporo (1892) and Otaru (1897).

Arrangement and classification of the archive series

The Church Missionary Society is administered by a series of committees, the Secretaries of each of the main committees being the heads of departments at headquarters. The work has two main divisions, home [i.e. within the British Isles] and overseas.

The earliest committee in charge of overseas work was the Committee of Correspondence. It was established in 1799 and directed the whole of the foreign work of the Society until 1880. It was often referred to, both in letters and printed papers, as the Parent Committee (or P.C.). The ever-increasing amount of work led in 1880 to the appointment of three sub-committees, the mission areas being divided between the three (East Asia, West Asia and Africa). The Japan mission was allocated to the Group 1 Committee (East Asia).

Each mission area, as soon as it was allocated a mission secretary, had its own administrative machinery of committees, conferences etc. At the same time it had its own series of correspondence at headquarters. These series of papers and volumes are identical for each mission.

When the Society began in 1799 the incoming papers were kept together, whilst the most important of the outgoing letters were copied into books. In June 1803, when the first mission (West Africa) was initiated and its mission secretary was appointed, the correspondence with overseas was separated from the home correspondence. As further missions were established the correspondence was further divided until by 1813 each mission had its own series of papers and volumes.

From the present appearance of the archives it seems probable that at some point between about 1805 and 1810 the entire early correspondence was collated, boxed and indexed. From 1820 until 1880 the copies of outgoing letters were pasted into letter-books [L] and the incoming papers were kept in bundles [O]. The incoming material was copied into mission books [M].

From 1880 until 1934 the letter-books [L] continue, while the incoming papers were kept year by year in a sequence numbered for each year [O]. A summary of the incoming papers was kept in précis books [P].

Material in other mission series

Material for Japan will also be found in the China mission correspondence [see separate catalogue]. Relevant volumes comprise:-

C CH I 1 (1852-83) [outgoing]

G1 CH I 2 (1883-88) [outgoing]

C CH L 2 (1863-76) [outgoing] [up to 1874]

C CH M 4-9 (1868-80) [incoming] [separate section for Japan 1875-80]

Note for researchers: reference numbers

At the right hand top of each page there is laid out the reference for the series being catalogued on that page. In the left hand margin there are given the necessary additional references for the particular volumes or divisions of papers within that series.

The pre-1880 papers have been given archive reference numbers as listed in this catalogue, and these are marked in pencil on the back of each item [e.g. C J/O 4/2].

The post-1880 papers are each individually marked in red ink. This number, plus the year, constitutes the reference for each item [e.g. G1 J/1897/102].

Secretaries with primary responsibility for the Japan mission

1868-1872	Christopher Cyprian Fenn
1872-1880	Henry Wright
1881-1893	Christopher Cyprian Fenn
1894	Edward Higgens
1895-1913	Baring Baring-Gould
1913-1921	Frederick Baylis
1921-1923	George Frederick Saywell
1923-1926	Edward Hayward
1926-1947	Joseph Gurney Barclay

Secretary to the General Committee

[The General Committee was responsible for the main Society policy and its Secretary was considered primus inter pares. Henry Venn (a Secretary 1841-72) acquired the title Honorary Clerical Secretary and this was retained until 1922 when, having become anomalous, it was changed to General Secretary].

1846-1872	Henry Venn
1872-1880	Henry Wright
1880-1895	Frederick Edward Wigram
1895-1910	Henry Elliott Fox
1910-1922	Cyril Charles Bowman Bardsley
1923-1925	Herbert Lankaster
1926-1941	William Wilson Cash

Lay Secretary [Financial Secretary]

1867-1881	Edward Hutchinson
1869-1875	Major General Edward Lake
1882-1887	General George Hutchinson
1888-1894	Major General Clennell Collingwood
1895-1907	David Marshall Lang
1908-1909	Robert Maconachie
1910-1921	Herbert Lankaster
1922-1925	John Kinahan [acting]
1925-1937	Louis Steele

JAPAN MISSION J

Under Committee of Correspondence C J

L 1	Letter-book [outgoing] (1 vol.)	1874-1887
O 1-17	Original papers [incoming]	1868-1880

Under East Asia (Group 1) Committee G1 J

I 1-2	Individual letter-books [outgoing] (2 vols.)	1888-1914
L 2-10	Letter-books [outgoing] (9 vols.)	1887-1934
O	Original papers [incoming]	1881-1934
P 1-7	Précis books [incoming] (7 vols.)	1881-1934

Under Committee of Correspondence

C J

Letter-books

C J L

Letter-books contain copies of outgoing correspondence from Secretaries at headquarters as Committee's representatives to missionaries (mainly the mission secretary) and others concerned with mission affairs.

For letters pre-1874 see China mission letter-book: C CH/L 2 [see note p. 69]

- L 1 Letter-book: 18 March 1874-24 March 1887: 1874-1887
index of names
- p.16 instructions to Rev. H. Maundrell (Japan) and Rev. R. Young (St. Andrews, Red River, North West America) 1875
 - p.25/6 circular re estimates [printed] 1875
 - p.77/78 circular re estimates 1878
 - p.118 note: for paragraphs 1 to 10 see Financial letter book page 93 [missing] 1879
 - p.217/8 syllabus for preliminary and final Tamil examination for missionaries, Madras 1871
 - p.231/232 resolutions passed 11 December 1882 re proposals from Protestant Episcopal Church USA to archbishop of Canterbury and Bishop Williams re prayer book to be used by native congregations in heathen countries 1882
 - p.245A letter announcing disconnexion of Rev. Walter Dening because of his eschatological views 1883
 - p.316 extract of letter from Professor Stokes re custom of breaking seals 1883
 - p.357/8 general instructions to missionaries 1884
 - p.475/6 resolutions on Bengal Native Church Councils agreed by General Committee 16 November 1886

Under Committee of Correspondence

C J

Original papers

C J O

The original papers comprise all incoming papers sent to headquarters by the mission secretary (or occasionally directly from the missionaries and others). They consist mainly of letters and journals. The papers were marked on arrival with the date of receipt and/or date on which the committee dealt with them, and were numbered in red ink, in the order in which they arrived at headquarters. Some of them were initialled by the Secretary who read or dealt with them. The majority of the papers were then copied in full into the mission books.*

The papers appear to have been kept in wooden boxes, about ten years or so for each box. There were bundles of papers of various kinds such as those relating to local conferences, as well as letters and papers from individuals. These bundles have very largely been kept together by subject, but amalgamated by years. The main bulk of the papers, however, have been sorted according to the various individuals who wrote them, and are arranged alphabetically.

* There is no separate series of mission books for the Japan mission [see note on p. 69]. Incoming papers were copied into the China mission mission-books, which from 1875 contain separate sections for Japan. [see China catalogue for explanation of mission books and relevant entries].

Under Committee of Correspondence

C J

O 1-17 Original papers

C J O

- O 1/1-3 Minutes of meetings: 1872,1878
/1 Conference of CMS missionaries in Japan held at Tokyo May 1878:
A programme and detailed account of proceedings, including report of discussion after papers B-E
B paper by Rev.H.Maundrell: 'How far we make use of native agents, the selection, training and support of native agents....'
C paper by Rev.H.Evington: 'Education as a missionary agency in Japan....'
D paper by Rev.J.Williams: on colportage [missing]
E paper by Rev.C.F.Warren: 'How should a mission station be worked, with our present openings and opportunities'
F paper by Rev.P.K.Fyson: with report of discussion 'The preparation of Christian literature....'
G paper by Rev.W.Dening: with report of discussion: 'Teaching the Japanese'
/2 Convention of Protestant missionaries of Japan held at Yokohama September 1872: CMS missionaries not present: report [printed] 1872
/3 First general conference of clergy of English Church and Protestant Episcopal Church of America: held at Yedo May 1878: minutes 1878
- O 2/1-11 Miscellaneous printed papers: 1874-1880
/1 Bishop Burdon's visit to Nagasaki, appeal for help: by Eliza Goodall 1878
/2 Tokyo Fire Relief Fund: report and accounts: reprinted from the 'Japan Gazette' 1880
/3 Evangelical Alliance of Japan: annual report for 1879 [includes statistics and missionary map] 1880
/4-11 newspaper cuttings 1874-80
/11 report of completion of translation of New Testament into Japanese [includes account of Rev.B.J.Bettelheim of Loochoo Naval Mission] 1880
- O 3/1-2 Miscellaneous documents: 1877-1878
/1 Deshima: photograph including site of Lot no.9; on back, ground plan of Lots 8-11 1877
/2A-B Deshima: plan of mission house 1878
- O 4-17 Letters, journals and papers of individual missionaries and catechists. Stations are given when possible.
- O 4/1 Andrews, Rev. Walter: Nagasaki 1879: 1879
/1 letter 1879
- O 5/1 Barry, Rev. David T: 1879
/1 letter re visit to Japan 1879
- O 6/1-9 Batchelor, Rev. John: Hakodate 1877-79: 1876-1879
/1-7 letters 1876-79
/1 letter of application to bishop of Hong Kong [copy] 1876
/8-9 annual letters for 1879-80
- O 7/1 Burdon, Rt.Rev. John Shaw: bishop of 1878 Hong Kong:

- /1 letter with account of visit to Japan and CMS missionaries' conference at Tokyo 1878
- 0 8/1-14 Burnside, Rev. Henderson: Nagasaki 1871: 1870-1875
 /1-9 letters 1870-71, 1873-75
 /3A encloses copy of petition [/3B] for efforts to secure religious liberty for Japanese 1871
 /4-5 objecting to appointment of Rev.J. Piper as mission secretary 1873
 /10-12 annual letters for 1872-74
 /13 medical certificate 1875
 /14 extract of letter from R. Eusden consul at Hakodate re lodgings in Hakodate 1874
- 0 9/1-52 Dening, Rev. Walter: Hakodate 1874-80: 1873-1880
 /1-41 letters 1873-80
 /3 re murder of German consul in Hakodate 1874
 /8 medical certificate: Mrs Dening 1875
 /38 encloses [/39-40] two copies of letter to J. Piper 1880
 /42-47 annual letters for 1874-76, 1878-79
 /48 journal May-July 1880
 /49 account of visit to Southern Japan Oct.-Nov. 1875
 /50 account of visit to the Ainus June-August 1876
 /51 account of visit to Satsuporo and the Ainus Sept. 1878
 /52 account of journey to Usu and Mombetsu Sept. 1879
- 0 10/1-13 Ensor, Rev. George: Nagasaki 1869-71: 1868-1871
 /1-12 letters 1868-71
 /9B article (proposed for C.M. Intelligencer) re Shintoism and history of other religions in Japan 1870
 /13 journal of voyage 1868
- 0 11/1-24 Evington, Rev. Henry: Osaka 1874-80: 1874-1880
 /1-11 letters 1874-80
 /4 encloses photograph of American Episcopal church Osaka 1876
 /8 encloses photograph showing Miss Oxlad's house and the new chapel 1878
 /12-16 annual letters for 1875-79
 /17-22 journals: 1 Jan. 1876-Dec. 1877
 /23-24 address with translation from CMS native Christians of Osaka 1880
- 0 12/1-14 Fyson, Rev. Philip Kemball: Yedo [Tokyo] 1874-1880
 1875; Niigata 1876-79:
 /1-9 letters 1874-80
 /10-14 annual letters for 1875-79
- 0 13/1 Koba, Stephen: Kagoshima 1880: 1880
 /1 letter with account of Christmas 1880
- 0 14/1-37 Maundrell, Rev. Herbert: Nagasaki 1875-1880
 1875-79
 /1-24 letters 1875-80
 /25-29 annual letters for 1875-79
 /30-31 journals June 1875-Feb. 1876
 /32 letter from R. Coote with gift of 500 dollars for the college 1880
 /33-37 indents for books 1875-78

- 0 15/1-99 Piper, Rev. John: mission secretary: 1874-1880
Yedo [Tokyo] 1876-77; Tokyo 1877-80:
- /1-90 letters, mainly re official matters, some with newspaper cuttings 1874-80
 - /9 encloses letters from H. Burnside 1874
 - /19 encloses letters from H. Burnside including re Futagawa 1875
 - /25 encloses cuttings from 'Japan Gazette' re treaty revision 1875
 - /29 includes copy of letter from Bishop Burdon 1875
 - /44B account of fire in Yedo [by Mrs Mary E Piper: published in C.M. Gleaner 1877] [1876]
 - /50 encloses newspaper cutting re death of Saigo 1877
 - /89 encloses letter from J.Williams 1880
 - /91-94 annual letters for 1876-79
 - /95 account of journey from Yedo to Niigata and back April 1875
 - /96 medical certificate: Mrs. Piper 1880
 - /97-98 letter to CMS from Consul Russell Robertson, chairman of Church Committee re Mr. Piper's proposed appointment to Christ Church Yokohama; letter of thanks to Piper and Fyson for services during vacancy 1875
 - /99 account of Emperor and Empress of Japan [published in C.M. Gleaner] 1878
- 0 16/1-48 Warren, Rev. Charles Frederick: 1873-1880
Osaka 1874-80:
- /1-30 letters 1873-80
 - /6 includes account of visit to Kioto 1874
 - /31-36 journal extracts 1875-79
 - /37-42 annual letters for 1874-79
 - /43 account of tour beyond treaty limits 1875
 - /44 notes of journey overland from Yokohama to Osaka via Ise 1875
 - /45-46 'Places I have visited in Japan' 1875: 1. Tennoji-Osaka. [2-4 missing] 5. Kiyo midzu-Kiyoto. 6. Daibutsu temple and bell, Kiyoto. 7. Temple of Inari at Fushimi near Kiyoto
 - /47 paper read by Warren at United Episcopal Conference at Tokyo 9 May 1878: 'How best to promote united action between our two churches in Japan, especially with reference to the use of our Book of Common Prayer'
 - /48 copy of letter from C.E. de Long US minister to Rev.Jonathan Goble re supposed repeal of edicts against Christianity 1873
- 0 17/1-15 Williams, Rev. James: Hakodate 1876-1879
1877-78; Tokyo 1879:
- /1-10 letters 1876-79
 - /8 re misunderstanding with Mr Dening 1878
 - /10 encloses letter from Bishop Burdon 1879
 - /11-13 annual letters for 1877-79
 - /14-15 correspondence with Mr Dening 1878-79

Under East Asia (Group 1) Committee

G1 J

Individual letter-books

G1 J I

From 1826 onwards one of the Secretaries at headquarters had the primary task of writing personal letters to individual missionaries [as distinct from the official letters to the mission secretary]. A series of volumes for these private and confidential letters was used by some of the Secretaries from 1852-1914. Most of the volumes are marked as 'Individual Letter-books' and contain not only personal letters, such as those of condolence or censure, but (for some Secretaries) topics that the individual Secretary had a special interest in.

Christopher Fenn was the last Secretary to be appointed specifically to write these personal letters and he continued the practice until his retirement in 1894. The Africa (Group 3) Secretaries stopped using the books in the 1880s, but the Asia (Group 1) Secretaries continued to use the volumes until 1914. Their letters, however, mainly comprise the acknowledgment of missionaries' annual letters.

For letters pre-1888 see China mission individual letter-books:
C CH/I 1-2 [see note p. 69]

- | | | |
|-----|--|-----------|
| I 1 | Individual letter-book: 24 May 1888-
7 December 1900: index of names (1 vol.) | 1888-1900 |
| I 2 | Individual letter-book: 17 December 1900-
23 February 1914: index of names (1 vol.) | 1900-1914 |

Letter-books

G1 J L

The letter-books contain copies of outgoing correspondence from Secretaries at headquarters as Committee's representatives to missionaries, also occasionally copies of correspondence and papers from others concerned with the mission affairs in Britain and overseas. The volumes have name indexes.

- | | | |
|-----|--|-----------|
| L 2 | Letter-book: 10 May 1887-26 February 1892
includes:-
p.8 copy of letter of application as missionary
from Katharine Tristram 1887
p.72 copy of letter from Robert Cust re Ainu
vocabulary and grammar 1888
p.197/8 circular re autobiographies of native Christians 1889
p.224 extract of letter by bishop of Waiapu to CMS re Charles Nettleship 1889
p.232 resolution to prevent adoption of Eastward position in Holy Communion
1889
p.311 letter requesting statement re need for
reinforcements [duplicated] 1890
pp.376-81, letters [copies] from Rev.G.H. Pole including
389 re church organisation and reunion 1891
(1 vol.) | 1887-1892 |
| L 3 | Letter-book: 2 March 1892 - 9 September 1898
includes:-
p.7 copy of letter from G.H. Pole re recognition of non-episcopal churches and
intercommunion 1892
p.47 letter from Rev. F. Schurr, Wurttemberg, re son James possibly killed in
great fire at Tokyo 1892
p.72 extracts of letter from Archdeacon Maundrell re Mr. Gubbins' Dictionary of
Chinese-Japanese words in the Japanese language 1892
p.118 copy of letter from W.O.B Allen, Secretary Society for Promoting Christian
Knowledge re grants for graduates from Osaka College 1893 | 1892-1898 |

- pp.243/44 instructions to missionaries [duplicated] 1894
p.310/311 circular letter re licences for missionaries [duplicated] 1895
p.375 memorandum on Wycliffe Japan mission
including statistics, list of missionaries
with correspondence re the mission 1896
- p.427 resolutions re administration of CMS
Japan mission 1896
- p.449 note: 'for General Instructions see China
Letter Book Vol. IX p.252a' 1896
- p.524A general instructions to missionaries [printed] 1896
p.642A general instructions to missionaries [printed] 1897
pp.743/44 letter re salaries of missionaries and native agents and question of par
remittances 1898
- pp.744/45 general instructions to missionaries [duplicated] 1898
(1 vol.)
- L 4 Letter-book: 1898-1905
10 September 1898 - 22 December 1905 includes:-
p.9A general instructions to women missionaries [printed] 1898
p.52 rules for the mid-China CMS Women's
Conference [printed] 1898
p.56/7 memorandum addressed to CMS women's conferences re women's work
[printed] 1899
p.125A general instructions to missionaries [printed] 1899
p.243 copy of letter from Rev. W. Andrews re Miss [Matilda] Laurence 1900
pp.261A, general instructions to missionaries [printed] 272A 1900
p.364A general instructions to missionaries [printed] 1901
p.421 letter [copy] from W.P. Buncombe 1902
p.479A general instructions to missionaries [printed] 1902
p.500/501, rules for women's conference in each of the
502A four jurisdictions of the Japan mission [printed] 1902
p.599A general instructions to missionaries [printed] 1903
p.744A general instructions to missionaries [printed] 1904
p.821 memorandum of agreement with Henry
Raymond Wansey [on special agreement]
1905
p.890 general instructions to missionaries [printed]
1905
(1 vol.)
- L 5 Letter-book: 19 January 1906 - 1 July 1910 1906-1910
includes:-
p.89A general instructions to missionaries [printed] 1906
pp.130-132 circular re proposed Tokyo Chinese Students mission 1907
p.145-50 circulars re retrenchment [printed] 1907
p.169 copy of letter from E. Huhold 1907
p.188/189 general instructions to missionaries [printed] 1907
p.236-243 circular re probation and relative status of missionaries [printed] 1908; with
probation forms [printed]
p.431/432 general instructions to missionaries [printed] 1909
(1 vol.)
- L 6 Letter-book: 1 July 1910 - 13 January 1915 1910-1915
includes:-
p.26A general instructions to missionaries [printed] 1910
p.97A general instructions to missionaries [printed] 1911
p.162A letter re forthcoming CMS delegation to China and Japan [printed:
including enquiries re every aspect of the mission] 1912
p.176 general instructions to missionaries [printed] 1912
pp.355-358 proposals re Tokyo Divinity College 1914

- p.432 circular letter and statement re outbreak of First World War [duplicated] 1914
- p.456/457 circulars re support of native agency in the mission field [duplicated] 1914
- p.471 general instructions to missionaries [printed] 1914
(1 vol.)
- L 7 Letter-book: 13 January 1915 - 19 March 1919 1915-1919
includes:-
- p.111/112 general instructions to missionaries [printed] 1915
- p.243/244 circular re probation forms [printed] 1916; general instructions to missionaries [printed] 1916
- p.265 circular [mimeoed] re students from China studying at Latimer Hall, Vancouver, including copy of letter from Rev. W.H. Vance, Vancouver 1916
- p.346 memorandum for the use of missionaries concerning those who go to the Mission Field as Short Service Workers, Guests or in other capacities but not as Missionaries of the Society, nor in Agreement either with the Parent Committee or with the Local Governing Body of the Mission [printed] 1916
- p.361/362 general instructions to missionaries [printed] 1917
- p.369 memorandum re missionaries undertaking service with labour battalions etc. [mimeoed] 1917
- p.461/462 general instructions to missionaries [printed] 1918 (1 vol.)
- L 8 Letter-book: 28 March 1919 - 6 September 1923 1919-1923
includes:-
- p.31/32 general instructions to missionaries [printed] 1919
- p.147/148 general instructions to missionaries [printed] 1920
- p.201 memorandum on steps to be taken arising out of recent conferences about Japan [re future of mission] 1921
- p.251/252 general instructions to missionaries [printed] 1921
- p.335/336 general instructions to missionaries [printed] 1922
(1 vol.)
- L 9 Letter-book: 6 September 1923 - 20 April 1927 1923-1927
includes:-
- p.8 copy of resolution of sympathy re earthquake: from Christ Church Sparkbrook parish 1923
- p.12 as on p.8: from Society for Promoting Christian Knowledge 1923
- p.43 letter re reported capture by brigands of Dr. Gordon Thompson while on way to Peking 1924
- p.193 special agreement: L.T. Hwang: for five years 1925 (1 vol.)
- L 10 Letter-book: 20 April 1927 - 18 December 1934 1927-1934
includes:-
- p.207/8 letters re possibility of Bishop Lea being supported by Church Army scheme of sharing salary costs with CMS 1931
(1 vol.)

Under East Asia (Group 1) Committee

G1 J

Original papers

G1 J O

The original papers comprise all incoming papers sent by the mission secretary (or occasionally directly from the missionaries) to the Group Committee. They consist mainly of letters and reports, but include minutes and papers of local CMS and diocesan committees. They are numbered [in red ink] for each year [from 1 January] and from 1902 are marked 'Jpn'. The date of receipt is also noted and often the initials of Secretaries and other headquarters' staff dealing with the material. Some items, notably finance correspondence, were removed as soon as they had been entered on the précis [see précis books /P], others were removed in the normal course of administrative work. Usually in these cases a note of the number of the item, plus the initials of the staff member and the department, remains in the packet.

O Original papers [incoming] 1881-1934 (21 boxes)

Under East Asia (Group 1) Committee

G1 J

Précis books

G1 J P

The incoming papers [O] were numbered for each year [from 1 January] in the chronological order in which they arrived at headquarters. A printed [from January 1902 mimeoed] précis was prepared for each meeting of the Group Committee. This comprised number, date, writer, date received, summary of contents, proposals for committee action to be taken and/or secretary's remarks. A file copy of this précis [used as agenda papers by the committee] was pasted in the précis book on the left-hand side. On the right-hand the committee clerk entered relevant committee action (minutes or recommendations to Committee of Correspondence, General Committee etc.) and notes of secretarial action (e.g. letters written [see letter-books]).

N.B. The Group Committee minute books do not necessarily include the recommendations or minutes entered in the précis book.

- P 1 Précis book: 30 December 1881 - 12 April 1889 1881-1889
39/1881-55/1889: index of names and some subjects
for pp.1-56 [-15 February 1884 meeting]: remaining
pages unnumbered: list of committee members
22 January 1883:
p.1 note: 'For list of attendances at the Group
Committee No.1 see Ceylon Book'
p.20/21 [inserted] MS copy of Resolutions of
[American] Board of Reference re jurisdiction
of bishops in Japan 1882
(1 vol.)
- P 2 Précis book: 17 May 1889 - 24 February 1893: 1889-1893
56/1889-50/1893: 17 May 1889 meeting marked as
'informal': memorandum in front cover 'suggestions
as to time of Missionaries leaving for Japan': inserted
papers:-
opp.1890/68 abridged minutes of 11th conference of
Japan mission held at Osaka 6-11 March
1890 [printed]
opp.1890/117 resolutions of committee re Mr.Barclay
Buxton 1890 and 1891 (1 vol.)

- P 3 Précis book: 24 March 1893 - 22 September 1899 1893-1899
51/1893-217/1899: in front: minutes of General Committee defining mutual financial responsibilities of Colonial Associations and the Society 1896
(1 vol.)
- P 4 Précis book: 22 September 1899 - 12 July 1907 1899-1907
218/1899-174/1907 [part]: inserted papers:-
1902/lxii Rules for Women's conference in each
of the Four Jurisdictions of the Japan
Mission [printed] 1902
(1 vol.)
- P 5 Précis book: 12 July 1907 - 22 May 1914: 1907-1914
174/1907 [part]-158/1914: inserted papers:-
13 March proposals regarding the Tokyo Divinity 1914
College (4pp.TS) 1914
opp.124/1914 additional correspondence regarding
relation of CMS to Tokyo Theological
College 1914
22 May 1914 Proposals regarding the Tokyo Divinity
College [printed] 1914 (3 papers;) to be considered by Committee of
Correspondence
2 June 1914, as approved on 16 June 1914
by Committee of Correspondence and to be considered by General
Committee (Special)
on 30 June 1914, as adopted by General Committee 14 July 1914
(1 vol.)
- P 6 Précis book: 19 June 1914 - 17 October 1922 1914-1922
59/1914-92/1922: inserted papers:-
opp.81/1922 Japan mission: Sixteenth General Conference: 1922 [printed] (8 pp.)
(1 vol.)
- P 7 Précis book: 1922-1934
28 November 1922 - 4 December 1934
93/1922-53/1934
(1 vol.)